



Thursday, February 22nd, 2024

New Mexico State Soccer Association (NMSSA)

Meeting minutes of the NMSSA Executive Board

Held at Dion's Pizza 8100 Wyoming Blvd NE, Albuquerque, NM 87113

On the 22nd of February 2024

Present:

In person:

Audrey Wilson (President)

Marcus Vigil (Vice President)

Andrea Romo Chavez (Tentative - Marketing Chair)

Jessica Carrasco (Unaffiliated Leagues and Language Liaison)

Bri'Anna Schroeder (TBD)

Elizabeth Vicuna (Tentative - Secretary/State Administrator/Registrar)

Quorum:

It was noted that a quorum was present in accordance with the NMSSA bylaws. Therefore, this is considered an official NMSSA board meeting.

Purpose of the meeting

The purpose of the meeting is to train and integrate new probationary secretary.

Meeting Agenda:

An Agenda for this meeting was provided to all present members and non-present board members. Members also received a copy of the following:

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Summary:

The meeting discussed at length the agenda items.

Agenda:





New Mexico State Soccer Association

PO Box 65663
Albuquerque, NM 87193
www.nmssa.net

1. SRC Update: February Meeting
 - a. See supplemental notes
 - b. 100 new refs in the last 6 months
 - c. Set up QR code for refs to sign up for each tournament
 - d. Blue cards to roll out
2. Fundraising
 - a. Isotopes - see handout and schedule
 - b. NM United clean-up
 - i. \$12.50/hr per person
 - ii. No minimum # of people
 - iii. No minimum # of games
 - iv. Sign up for each game
 - c. UNM concessions - see profit sheet
 - i. Discuss pros and cons
 - d. Discussed maximizing profit for each fundraising opportunity and incentivize volunteers
3. Regional Cup: \$100 National Fee
 - a. Women's team: Furia
 - b. Men's team: Strikers FC
 - c. Discussed how to help teams attend cup
 - d. Deadline 3/31/24 and finals 6/23/24
4. Soccer Fest: \$550 for 7v7 and \$850 for 11v11
 - a. July 10-14th in Greensboro, NC
 - b. Bryan Park Truist Soccer Complex
 - c. adultsoccerfest.com
 - d. See flyer with QR code and website
 - e. Get info on website and advertise
5. Mesa Del Sol Sport Complex visit
 - a. 25 minutes from westside, south of United training facility and pavillion
 - b. 4 - 11v11 fields so far
 - c. Planning to have 31 total fields, no bathrooms as of yet
 - d. Marcus got contact info of facility coordinator to give use pricing for adult games
6. SFASL
 - a. Trip to Santa Fe about Party on the Pitch
 - i. 2/27/24 @ 12pm at 2nd Street Brewery 1607 Paseo de Paralta #10
 - b. SFASL Board will be present
 - c. Bring up Safe Sport
 - d. Discuss state registration system
7. MVSL
 - a. Trip to Las Cruces on 2/24/24



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- i. @ 11am to look at both field locations: high noon fields and buenas lake
 - ii. @ 12:45pm meet at library with board
 - b. Discuss Safe Sport
 - c. Discuss state registration system
 - d. Get schedule uploaded for spring in demosphere
8. Freedom Cup
 - a. Santa Ana Complex Rental
 - i. 11 fields - \$3300
 - ii. 22 fields - \$6600
 - iii. Could add friday evening
 - b. Dwayne wants a plan to present to the tribe
 - i. # of teams
 - ii. # of rooms needed @ casino
 - iii. List of potential sponsors
 - iv. Average parking profit from players (bundle costs to save money)
 - v. Tribe wants wishlist of what NMSSA or Kirtland wants
 - c. Logo update - Andrea
 - d. Tournament Schedule
 - i. Provide minimum of 4 games per team
 - ii. Semi Finals and Finals to take place
 - iii. 20 teams, 40 games
 - e. Referees
 - i. 40 games x \$15/game = \$4,600
 - ii. Assignor: \$10 per game x 40 games = \$400
 - f. Team Fees
 - i. Discussed cost analysis of team fee
 - g. Potential Costs
 - i. Fields
 - ii. Referees
 - iii. Medals/Trophies
 - iv. Personnel: Athletic Trainer, Photographer, Massage Therapist
 - v. Golf Carts
9. Safe Sport
 - a. Where are we on getting certifications from leagues and board members
 - b. No changes from US Soccer
 - c. Requirements with link emailed
10. Website
 - a. Training Liz and Andrea on how to use demosphere
 - b. Added Marcus for administrative rights



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- c. Need to add all our tournaments, schedule, marketing, safe sport, insurance claims process, and registration info for teams
- d. Discuss on onboarding with Sport Lomo
- 11. Advertising for Member League recruitment and tournaments
 - a. Discussed advertising on daily lobo, website and other possibilities (local stores)
- 12. Bylaws, Policies, Roles and Responsibilities
 - a. Provided handouts to everyone in NMSSA detailing the different roles and responsibilities for the Board of Directors, Executive Directors, and Committee Chairs
 - i. Reviewed handouts to edit and finalize position descriptions
 - ii. Will revisit and officially finalize board roles at next meeting
 - b. Bylaw templates and components evaluated and analysed
 - c. Reviewed organizational structure of NMSSA
 - i. Discussed including term limits for board of directors as well as staggering election years for the different positions
- 13. New Business

A motion was made by Audrey Wilson and seconded by Marcus Vigil to accept the meeting minutes from Jan 28th, 2024 and end the meeting.

State Cooperation registry

Audrey Wilson – President - nmssapresident@gmail.com

Marcus Vigil – Vice President - nmssavp1@gmail.com

Tina Volzer – Treasurer - tina.volzer@yahoo.com

Elizabeth Vicuna - Secretary - vicuna.eliza10@gmail.com

There being no further business the meeting was closed.

